



345 S. Main Ave, PO Box 9, • Bolivar, Missouri 65613
Telephone (417)326-2489 • Fax (417) 777-3212
www.bolivar.mo.us

OFFICE OF THE BUILDING INSPECTOR

Date:

1/25/2017

To:

Whom it may concern,

Regarding:

Building Permit Process

Plan review and building permit processing is conducted by my office. For all commercial submissions please submit a completed Commercial Building Permit Application (attached) and 3 stamped/sealed sets of construction design documents. Fees will be calculated for the project according to Schedule of fees adopted at that time. (Schedule A attached) For a sample of fee calculation see Fee worksheet (attached.)

Please feel free to contact my office with any additional questions regarding the plan approval or construction process.

Thank you,



Kyle Lee

City of Bolivar – Building Inspector

417-328-5826

klee@bolivar.mo.us



Property Owner Phone: _____ Email: _____

Water Meter Size/s: _____ Water Meter Count: _____

(application continues on back)

FENCE	<ul style="list-style-type: none"> Fences may not be located in drainage easements. Fences may be located in utility easements. However, if the easement needs to be accessed, the fence shall be removed at the owner's expense. For Fence height and other requirements please refer to the "Citizen's Guide" on Fences. Copies are available at City Hall. <p> Lot Type: <input type="checkbox"/> Inner Lot <input type="checkbox"/> Corner Lot Fence Location on Property: <input type="checkbox"/> Front Yard <input type="checkbox"/> Side Yard <input type="checkbox"/> Rear Yard Fence Material: <input type="checkbox"/> Wood <input type="checkbox"/> Vinyl <input type="checkbox"/> Chain-link <input type="checkbox"/> Other, please specify: _____ Fence Height: _____ Estimated cost of construction: _____ </p>
SIGN	<ul style="list-style-type: none"> No sign, including banners, shall be located in the right-of-way or the sight triangle. <p>Sign Type Check all that apply:</p> <p> <input type="checkbox"/> Ground <input type="checkbox"/> Wall * <input type="checkbox"/> Temporary Ground <input type="checkbox"/> Banner <input type="checkbox"/> Portable <input type="checkbox"/> Pole <input type="checkbox"/> Other, please specify: _____ * Wall sign – Total wall square footage: _____ Quantity: _____ Size: _____ Height above ground: _____ Will the sign have electrical service: <input type="checkbox"/> Yes <input type="checkbox"/> No Estimated cost of construction: _____ </p>

CONTRACTORS

- All contractors must have a current Bolivar City Business License.
- Beginning April 22, 2010, all contractors renovating pre-1978 construction must be EPA Lead-Safe Certified.

GENERAL	Name: _____	Phone Number: _____	Lead-Safe: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Address: _____	Licensed: <input type="checkbox"/> Yes <input type="checkbox"/> No	License #: _____
ELECTRICAL	Name: _____	Phone Number: _____	Lead-Safe: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Address: _____	Licensed: <input type="checkbox"/> Yes <input type="checkbox"/> No	License #: _____
PLUMBING	Name: _____	Phone Number: _____	Lead-Safe: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Address: _____	Licensed: <input type="checkbox"/> Yes <input type="checkbox"/> No	License #: _____
MECHANICAL	Name: _____	Phone Number: _____	Lead-Safe: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Address: _____	Licensed: <input type="checkbox"/> Yes <input type="checkbox"/> No	License #: _____
SIGN/FENCE	Name: _____	Phone Number: _____	Lead-Safe: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Address: _____	Licensed: <input type="checkbox"/> Yes <input type="checkbox"/> No	License #: _____

OFFICE USE ONLY

Parcel Number: _____

Subdivision: _____ Block: _____ Lot: _____

Zoning District: _____ Flood Zone: _____ Required Parking: _____

Lot: Inner Lot Corner Lot Type of Street: Arterial Local Collector

Property Setbacks: Front: _____ Left Side: _____ Right Side: _____ Rear: _____

Project Setbacks: Front: _____ Left Side: _____ Right Side: _____ Rear: _____

Easements: _____

Notes: _____

Landscaping: Y N Stormwater Detention: Y N Plans & Specifications submitted: Y N

Schedule – A (adopted March 24, 2015 – 3 pages)

Residential Fees and Permit Costs

See Ordinance 500.027 for adoption authority unless otherwise indicated.

Building Processing/Plan Review Fee: (New Const. / Remodel >50%)

Minimum - \$25

\$.02 per Square Foot

Residential New Construction/Additions: (500.025) – All new res. const. not otherwise listed.

Minimum - \$100

Gross Area x Square Foot Const. Cost (Schedule B) x Permit Fee Multiplier (.00291)

+ 25% each for Mechanical, Electrical & Plumbing

Residential Remodel: (500.025-027)

Minimum - \$50

Gross Area x Square Foot Const. Cost (Schedule B) x Permit Fee Multiplier (.00291) x .6 (Remodel Factor)

+ 25% each for Mechanical, Electrical & Plumbing

Detached Carports, Garages/Shop/Storage Buildings built on concrete slabs:

\$50 + \$25 each for Mech., Elec. & Plmb. (<1001sq.ft. if ≥1001sq.ft. use Res. New Const. Cost)

Portable Carports & Storage Buildings, Covered Patios, Porches & Decks under 1000sq.ft.:

Under 240 sq. ft. – \$25 + \$25 each for Electrical, Mechanical & Plumbing

Over 240 sq. ft. – \$50 + \$25 each for Electrical, Mechanical & Plumbing

Fire Protection Systems:

< 200 Sq. Ft. - \$35

> 200 Sq. Ft. - \$35 + \$.01 per Sq. Ft. over 200

Repairs – Single item:

\$10 (ie. Window/Door replacement)

Driveway Apron: (500.420)

\$25

Demolition:

\$30

Re-Roof: (Re-roof only)

\$35

Above Ground Pools & Fences:

\$25

In Ground Swimming Pool:

Minimum - \$100

\$.20 per Sq. Ft. + 25% for each Electrical & Plumbing

Electrical - Srvc Change Only:

\$25

Sewer Capacity Fee: (700.030) – New Construction

\$300

Sewer/Water Buried Srvcs Repair:

\$25

Water/Sewer Connection Fee: (700.030)

\$35 per connection

Water Meter: - See Meter Fee Chart – Schedule A - pg. 3

Certificate of Occupancy: (Pre-existing building where no other building permit is pulled.)

\$25

Schedule – A cont.

Commercial Fees and Permit Costs

Building Processing/Review Fee: (New Const. / Remodel >50%)

Minimum - \$50

\$.02 per Square Foot

Engineer Consulting Fee:

If Building Official determines the need for 3rd party Engineers review, any and all costs specific to project review by 3rd party Engineer are to be charged to permit applicant.

Commercial New Construction: (500.025)

Minimum - \$100

Gross Area x Square Foot Const. Cost (Schedule B) x Permit Fee Multiplier

+ 25% each for Mechanical, Electrical & Plumbing

Permit Fee Multiplier = .00291 for the first five thousand (5,000) square feet, .00145 for the next twenty-five thousand (25,000) square feet and .00055 for any additional square footage over a total of thirty thousand (30,000) square feet.

Commercial Remodel and Infills: (500.025-027)

Minimum - \$50

Gross Area x Square Foot Const. Cost (Schedule B) x Permit Fee Multiplier x .6 (Remodel Factor)

+ 25% each for Mechanical, Electrical & Plumbing

Permit Fee Multiplier = .00291 for the first five thousand (5,000) square feet, .00145 for the next twenty-five thousand (25,000) square feet and .00055 for any additional square footage over a total of thirty thousand (30,000) square feet.

In Ground Swimming Pools & Fences:

Minimum - \$200

\$.30 per Sq. Ft. + 25% for each Electrical & Plumbing

Non-Profit Fee Waiver:

Fee waived up to a maximum of \$100 for a 501(c)(3) Non-Profit. Permit Still Required as Applicable

Fire Protection Systems:

< 200 Sq. Ft. - \$70

> 200 Sq. Ft. - \$70 + \$.01 per Sq. Ft. over 200

Driveway Apron: (500.420)

\$50

Parking Lot: (500.410)

< 10,000 Sq. Ft. - \$50

> 10,000 Sq. Ft. - \$50 + \$.004 per Sq. Ft. over 10,000

Re-Roof: (Re-roof only)

\$100

Sewer Capacity Fee: (700.030) – New Construction

\$300

Fire Dept. Occupancy Placard

\$25

Water/Sewer Connection Fee: (700.030)

\$35 per connection

Sewer/Water Buried Srvcs Repair:

\$25

Water Meter: - See Meter Fee Chart – Schedule A - pg. 3

Certificate of Occupancy: (Pre-existing building where no other building permit is pulled.)

< 5,000 Sq.Ft. - \$25, If >5,000 Sq.Ft. \$25 + \$.004 per Sq.Ft. over 5,000

Schedule – A cont.

Water Meter Fee Chart:

<u>5/8" x 3/4"</u>	<u>\$175.20</u>
<u>1"</u>	<u>\$287.09</u>
<u>2"</u>	<u>\$2,159.58</u>
<u>3"</u>	<u>\$3,226.03</u>
<u>4"</u>	<u>\$5,006.54</u>

Sign Fee Chart:

CLASS	TYPE	PERMIT	INSPECTION FEE	TOTAL
A	Any sign unless exempt 1-8 sq.ft.	\$7.50		\$7.50
A – E	Class A sign – Illuminated	\$7.50	\$3.96	\$11.46
B	Any sign unless exempt 8.1-20 sq.ft.	\$7.50	\$7.96	\$15.46
B – E	Class B sign – Illuminated	\$7.50	\$11.96	\$19.46
C	Any sign unless exempt 20.1 – 60 sq.ft.	\$7.50	\$15.96	\$23.46
C – E	Class C sign – Illuminated	\$7.50	\$19.96	\$27.46
D	Any sign unless exempt 60.1-120 sq.ft.	\$7.50	\$23.06	\$30.56
D – E	Class D sign – Illuminated	\$7.50	\$27.96	\$35.46
E	Any sign not exempt, larger than Class D	\$7.50	\$23.96 + .20/sq.ft.	
E – E	Class E sign – Illuminated	\$7.50	\$27.96 + .25/sq.ft.	

Schedule B – Rate Multiplier

*Use 70% reduction of the data below for each rate multiplier as specified. Reference – August 2009,
International Code Council – Building Valuation Data*

August 2009, International Code Council - Building Valuation Data

Square Foot Construction Costs ^{a, b, c, d}

Group (2009 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	202.05	195.53	190.98	182.97	172.26	167.18	177.12	157.17	151.38
A-1 Assembly, theaters, without stage	182.99	176.47	171.92	163.91	153.24	148.16	158.07	138.15	132.36
A-2 Assembly, nightclubs	155.74	151.36	147.50	141.90	133.48	129.73	136.94	121.02	116.96
A-2 Assembly, restaurants, bars, banquet halls	154.74	150.36	145.50	140.90	131.46	128.73	135.94	119.02	115.96
A-3 Assembly, churches	186.22	179.70	175.15	167.15	156.44	151.36	161.30	141.35	135.56
A-3 Assembly, general, community halls, libraries, museums	157.46	150.93	145.39	138.38	128.08	122.58	132.53	111.57	106.79
A-4 Assembly, arenas	181.99	175.47	169.92	162.91	151.24	147.16	167.07	136.15	131.36
B Business	154.89	149.31	144.53	137.72	125.27	120.56	132.32	109.78	105.26
E Educational	171.53	165.59	160.55	153.20	141.88	134.72	147.92	123.99	119.32
F-1 Factory and industrial, moderate hazard	94.86	90.51	85.32	82.51	73.88	70.62	79.19	60.84	57.54
F-2 Factory and industrial, low hazard	93.86	89.51	85.32	81.51	73.88	69.62	78.19	60.84	56.54
H-1 High Hazard, explosives	88.89	84.54	80.35	76.54	69.09	64.83	73.22	56.05	N.P.
H234 High Hazard	88.89	84.54	80.35	76.54	69.09	64.83	73.22	56.05	51.75
H-6 HPM	154.89	149.31	144.53	137.72	125.27	120.56	132.32	109.78	105.26
I-1 Institutional, supervised environment	159.09	153.50	148.95	142.51	130.74	127.30	138.80	117.44	112.84
I-2 Institutional, hospitals	260.68	255.10	250.32	243.51	230.40	N.P.	238.12	214.91	N.P.
I-2 Institutional, nursing homes	182.27	176.70	171.91	165.10	153.06	N.P.	159.71	137.57	N.P.
I-3 Institutional, restrained	178.01	172.44	167.66	160.85	149.66	143.95	155.46	134.16	127.54
I-4 Institutional, day care facilities	159.09	153.50	148.95	142.51	130.74	127.30	138.80	117.44	112.84
M Mercantile	115.80	111.42	106.56	101.98	93.15	90.42	97.00	80.71	77.65
R-1 Residential, hotels	160.44	154.84	150.29	143.85	132.24	128.80	140.31	118.96	114.35
R-2 Residential, multiple family	134.26	128.66	124.11	117.67	106.72	103.28	114.78	93.42	88.82
R-3 Residential, one- and two-family	126.16	122.85	119.64	116.48	112.21	109.30	114.55	105.15	98.95
R-4 Residential, care/assisted living facilities	159.09	153.50	148.95	142.51	130.74	127.30	138.80	117.44	112.84
S-1 Storage, moderate hazard	87.89	83.54	78.35	75.54	67.09	63.83	72.22	54.05	50.75
S-2 Storage, low hazard	86.89	82.54	78.35	74.54	67.09	62.83	71.22	54.05	49.75
U Utility, miscellaneous	68.86	64.97	60.79	57.48	51.24	47.92	54.61	39.75	37.87

- a. Private Garages use Utility, miscellaneous
- b. Unfinished basements (all use group) = \$15.00 per sq. ft.
- c. For shell only buildings deduct 20 percent
- d. N.P. = not permitted

Fees Worksheet: Commercial

New Construction

A: _____ X _____ X .00291 = _____
(1st 5,000 Sq. Ft.) (Rate Multiplier) (Structure Fee)

B: _____ X _____ X .00145 = _____
(2nd 25,000 Sq. Ft.) (Rate Multiplier) (Structure Fee cont.)

C: _____ X _____ X .00055 = _____
(Remaining Sq. Ft.) (Rate Multiplier) (Structure Fee cont.)

D: Add lines A-C (Minimum \$100) = _____
 Total Structure Fee

E: _____ X .25 = _____
(Structure Fee above) (25% for Mechanical)

F: _____ X .25 = _____
(Structure Fee above) (25% for Electrical)

G: _____ X .25 = _____
(Structure Fee above) (25% for Plumbing)

H: Water Meter Size/Cost: _____

I: # of Water/Sewer hook ups x \$35 = _____

J: Sewer Capacity Fee: _____ \$300.00

K: Driveway Apron: _____ \$25.00

L: Fire Protection :
 (_____ X .01) + \$70 = _____
(Sq.Ft. - 200) (if less than 200 sq.ft. enter \$70 minimum)

M: P&Z Fee: _____ X .02 = _____
(Sq. Ft.) (Minimum \$50)

Add lines D-M above = _____
Total

Fees Worksheet: Commercial

New Construction – Sample 32,000 Sq. Ft. - Business 2B

A: 5000 X 41.31 X .00291 = \$601.06
(1st 5,000 Sq. Ft.) (Rate Multiplier) (Structure Fee)

B: 25000 X 41.31 X .00145 = \$1497.48
(2nd 25,000 Sq. Ft.) (Rate Multiplier) (Structure Fee cont.)

C: 2000 X 41.31 X .00055 = \$45.44
(Remaining Sq. Ft.) (Rate Multiplier) (Structure Fee cont.)

D: Add lines A-C (Minimum \$100) = \$2143.98
 Total Structure Fee

E: \$2143.98 X .25 = \$535.99
(Structure Fee above) (25% for Mechanical)

F: \$2143.98 X .25 = \$535.99
(Structure Fee above) (25% for Electrical)

G: \$2143.98 X .25 = \$535.99
(Structure Fee above) (25% for Plumbing)

H: Water Meter Size/Cost: (1) 4" \$5006.54 (1) 1" \$287.09

I: # of Water/Sewer hook ups x \$35 = (3) \$105

J: Sewer Capacity Fee: _____ \$300.00

K: Driveway Apron: _____ \$25.00

L: Fire Protection :
 (32,000 X .01) + \$70 = \$390
(Sq.Ft. - 200) (if less than 200 sq.ft. enter \$70 minimum)

M: P&Z Fee: 32,000 X .02 = \$640
(Sq. Ft.) (Minimum \$50)

Add lines D-M above = \$10,505.58
Total